**Jiangsu Vocational College of Information Technology Enrollment Guide Brochure for International Students**

**I. Qualification for Applicants**

Laotian citizens with senior high school or higher degree (or equivalent educational level); physically and mentally healthy; willing to abide by Chinese laws and regulations, and Jiangsu Vocational College of Information and Technology regulatory framework

**II. Type of Recruiting Students**

1. **College Degree Education:** Students with qualified grades after three years’ study will be issued Graduation Certificate of Jiangsu Vocational College of Information Technology

**2. Bachelor Degree Education:** Students with excellent academic performance will be recommended to Suzhou University and Changzhou University for undergraduate education.

**III. Enrollment Major and Tuition**

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| --- | --- |
| **Major** | **Tuition**  |
| Mobile Communication Technology | 12000 RMB/year |
| Vehicle Inspection and Maintenance Technology |
| Mechatronics Technology |
| Electrical Automation Technology |
| Computer Networking Technology |
| E-commerce | 12000 RMB/year |
| International Trade Affairs |
| Tourism Management |
| Hotel Management |

**IV. Scale of Enrollment**

Our school plans to recruit no more than 40 international students.

**V. Language Requirement**

Admitted students must attend Chinese language courses offered by the school and take HSK. Only students who pass HSK (Level III) are allowed to participate in major courses study.

**VI. Scholarship & Financial Aids**

Students who pass all the exams will receive Qualified Study Scholarship (according to tuition and fees for accommodation).

Students whose academic performance is within top 10% will receive “JSIT President Scholarship”.

Paid jobs on campus will be provided for students who need financial aids.

**VII. International Students Admission & Visa**

Our school will review the application materials and admit the best applicants. The JW202/JW201 visa application forms will be dispatched in early July, 2017.

**VIII. Student Status Management**

Student status management shall follow *College Students Status Management Regulation (amendment) – (JSITT-2014-20).*

Office of International Cooperation and Communication is responsible to register students’ information on behalf of international students on China Higher-education Student Information Website, maintained by Ministry of Education.

Office of International Cooperation and Communication is responsible to file written records to provincial department of education on issues related to suspension, maintenance and reinstatement of student status.

**IX. Daily Management**

1. **Teaching**

Office of Teaching Affairs is responsible for international students’ teaching management. Teaching shall be implemented under personnel cultivating program designed by related majors after students enter school.

Office of International Cooperation and Communication is responsible for international students’ Chinese teaching task, assisted by Foundational Courses Department; each department is responsible for major courses teaching task.

1. **Student (Class) Management**

In the first academic year, international students form classes in 20~30 students/class. In the second academic year, students who meet Chinese language requirement will be distributed in assigned to classes in related majors.

Office of International Cooperation and Communication is responsible for international students’ class management in the first academic year, assisted by Department of Students Affairs and related departments. Department of Students’ Affairs shall designate specialized staff for guidance. Each department shall handle student management since the second academic year.

International student management shall be executed according to related school students management regulation.

1. **Board and Lodging Management**

The school restaurant institutes specialized window for international students. Students shall pay for the meal by themselves (about 500-800RMB per mouth).

Our school requests all the international students to live on campus.

School will provide international students apartment (4 students/room) under independent management, equipped with bathroom, desk, chair, wardrobe, air conditioner, etc. Accommodation fee is 1200RMB/person per academic year.

Overseas students apartment management is under charge of school specialized department.

**X. Application Methods & Materials**

**1. Application Methods**

Our school gives carte blanche to Laotian Ministry of Education and authorized provincial departments of education in recruiting publicity, interview and admission on the basis of the mutually agreed plan.

**2. Application Materials**

(1) Application form (check the attachment)

(2) Scanned copy of passport

(3) Original graduation certificate of Senior high school or equivalent

(4) Original copy of transcript

(5) Six recent photographs of passport size with white background in 2 inches

(6) Applicants under 18 shall submit original copy of birth certificate (with authenticated Chinese version), original and scanned copies of authorization to the guardian in China (authenticated and notarized by local Chinese Embassy)

**XI. Supplementary Provisions**

In case of discrepancy, the Chinese version of this guide shall prevail.

Attachment: Application Form for Foreigners Wishing to Study in Jiangsu Vocational College of Information Technology (JSIT)

Jiangsu Vocational College of Information Technology

April 20th, 2016